

New Build Checklist

To enable us to complete your energy assessment we will require:

- 1) A completed Checklist
- 2) Building Regulation plans with dimensions and construction notes (scale 1:100, 1:50)
 - Floor Plans
 - Sections
 - Elevations
- 3) Window schedule (if available)
- 4) Site layout and location plan showing orientation

PROJECT DETAILS:

Site address: _____

_____ postcode: _____

Client name and address: _____

_____ postcode: _____

Agent's name and address (if applicable): _____

CONTACT DETAILS:

Who should we contact with any questions?

Company Name: _____ Contact Name: _____

Telephone: _____ Email: _____

TIMESCALE:

Has this project already been submitted to Building Control? no yes/ date: _____

Estimated completion date of build: _____

PAYMENT DETAILS:

Cheque enclosed: Name on cheque: _____
BACS transaction:

Sort Code: 40-23-31
Account No: 81349902

Please provide the following information if not included on the Building Regulation plans;

1. Is the property built to according to accredited construction details? Yes No

2. Floor construction:

- Floor covering (e.g. screed)
- Insulation type
- Insulation thickness
- Floor type (e.g. Block & Beam)

3. Other floor type:

- Floor covering (e.g. screed)
- Insulation type
- Insulation thickness
- Floor type (e.g. Block & Beam)

4. Main wall structure:

- Outer Skin (e.g. brick)
- Cavity
- Insulation type
- Insulation thickness
- Inner skin (e.g. Celcon solar block)
- Plasterboard on dabs

5. Other wall type:

- Outer Skin (e.g. brick)
- Cavity
- Insulation type
- Insulation thickness
- Inner skin (e.g. Celcon solar block)
- Plasterboard on dabs

6. Roof construction:

- Warm Roof / Cold Roof
- Cavity
- Insulation type
- Insulation thickness

7. Other Roof type:

- Warm Roof / Cold Roof
- Cavity
- Insulation type
- Insulation thickness

8. Glazing: please tick all the boxes that apply:

| | | | | | | |
|----------|--------|--------------------------|-------------------|--------------------------|-------------------|--------------------------|
| Air gap: | 6mm | <input type="checkbox"/> | Double | <input type="checkbox"/> | PVCu | <input type="checkbox"/> |
| | 12mm | <input type="checkbox"/> | Triple | <input type="checkbox"/> | Timber | <input type="checkbox"/> |
| | 16mm | <input type="checkbox"/> | Argon filled | <input type="checkbox"/> | Metal | <input type="checkbox"/> |
| | 16mm + | <input type="checkbox"/> | Low E 'soft coat' | <input type="checkbox"/> | Low E 'hard coat' | <input type="checkbox"/> |

9. External doors:

| | | | | | | |
|--------|-------|--------------------------|-------------|--------------------------|--------------|--------------------------|
| front: | solid | <input type="checkbox"/> | half glazed | <input type="checkbox"/> | fully glazed | <input type="checkbox"/> |
| side: | solid | <input type="checkbox"/> | half glazed | <input type="checkbox"/> | fully glazed | <input type="checkbox"/> |
| rear: | solid | <input type="checkbox"/> | half glazed | <input type="checkbox"/> | fully glazed | <input type="checkbox"/> |

10. Ventilation:

Number of low energy extraction fans: _____

Number of standard extraction fans: _____

Mechanical ventilation system: Yes / No

Heat recovery system: Yes / No

11. Main heating system:

Fuel: _____ Model: _____ Manufacturer: _____

Combi boiler: yes no % efficiency: Floor mounted: Wall mounted:

Radiators: Underfloor Heating:

Ground / Air Source heat pump? Yes no If yes, please see section 18.

12. Heating control details: please tick all the boxes that are applicable:

| | | | | |
|-----------------|--------------------------|-------------------|--------------------------|--------|
| Programmer: | <input type="checkbox"/> | Zone control: | <input type="checkbox"/> | other: |
| Room stat: | <input type="checkbox"/> | Load compensator: | <input type="checkbox"/> | |
| Thermostatic | <input type="checkbox"/> | Interlock: | <input type="checkbox"/> | |
| Radiator valves | <input type="checkbox"/> | | <input type="checkbox"/> | |

13. Secondary heating:

Type: _____ Fuel: _____ Hetas Approved:

14. Electric tariff:

Standard: economy 7: 10 hour tariff: 24 hour tariff: other: _____

15. Hot water:

Is it from the central heating boiler? Yes No

16. Cylinder:

Capacity (litres) Insulation thickness (mm)

17. Lighting:

Total number of standard light fittings: total number of low 'E' lights: total number of external lights:

18. Renewable Technology:

Solar Thermal (Hot water) _____

Photovoltaics: _____

Solar Thermal (Hot water) _____

Solar Thermal (Hot water) _____

**Should you require any assistance with this Checklist
please contact us at;**

mail@saps-direct.com

07879 877478

When completed, send to;

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